



## MEETING OF THE CRAA BOARD OF DIRECTORS | MINUTES OF DECEMBER 10, 2024

Board of Director Members Present:	Elizabeth P. Kessler, Chair Frederic Bertley – Virtual Corrine M. Burger – Virtual Paul Chodak III – Virtual Mo Dioun Ramon Jones Kenny McDonald
Board of Director Members Absent:	Jordan A. Miller, Jr., Vice Chair Karen J. Morrison
CRAA Strategic Leadership Staff:	Joseph R. Nardone, President & Chief Executive Officer Casey Denny, Chief Operations Officer Kristen Easterday, Director, Communications & Public Affairs Shannon Fitzpatrick, Chief People Officer Charlie Goodwin, Director, Aviation Business Services Richard Jones, Director, Innovation & Technology Tom McCarthy, Chief Planning & Engineering Officer Fabio Spino, Chief Financial Officer

### CALL TO ORDER

Chair Kessler called the meeting of the Columbus Regional Airport Authority Board of Directors to order at 4:00 p.m., Tuesday, December 10, 2024.

### MINUTES

Chair Kessler asked if there were any changes to the minutes for the October 29, 2024 Board meeting. Hearing none, McDonald moved for approval; Bertley seconded.

### COMMITTEE REPORTS

#### *Air Service & Customer Experience Committee:*

Bertley reported that the Committee met on December 4, 2024. At that meeting, Carter introduced Bhavesh Patel of Unison Consulting who provided insights on concession management structures for the new terminal.

The Committee also received an update from Taylor who reported that 2024 was a strong year for air service enhancements, with more flights added to key business markets for the Columbus region. Additionally, she highlighted new routes that have been announced for 2025.

The Committee had one resolution for the Board to consider:

- Resolution 42-2024

The resolution was later presented to the Board.

The Committee's next meeting is scheduled for February 19, 2025.



*Facilities, Services & Innovation Committee:*

Chodak reported that the Committee met on December 4, 2024. At that meeting, Denny provided a Safety & Health Update and Sarkis provided a Capital Projects Update. Additionally, McCarthy provided an update on the new terminal project. The Committee had the following resolutions for the Board to consider:

- Resolution 43-2024
- Resolution 44-2024
- Resolution 45-2024
- Resolution 46-2024
- Resolution 47-2024
- Resolution 48-2024
- Resolution 49-2024
- Resolution 50-2024
- Resolution 51-2024
- Resolution 52-2024

The resolutions were later presented to the Board.

The Committee's next meeting is scheduled for February 19, 2025.

*Finance & Audit Committee:*

In Miller's absence, Jones reported that the Committee met on December 4, 2024. At that meeting, Spino provided a review of the October 2024 financial statements as well as fiscal year to date results. Spino provided the Committee an update on changes made to the 2025 budget. The Committee had the following resolutions for the Board to consider:

- Resolution 53-2024
- Resolution 54-2024
- Resolution 55-2024
- Resolution 56-2024

The resolutions were later presented to the Board.

The Committee's next meeting is scheduled for February 19, 2025.

*Human Resources Committee:*

In Morrison's absence, Kessler reported that the Committee met on December 10, 2024. At that meeting, the Committee had the opportunity to review Nardone's performance during his seventh year in the role of President & CEO. Nardone continues to put significant time and effort into the people of CRAA, while at the same time moving the business forward.

The Committee's next meeting is scheduled for January 28, 2025.

## **PRESIDENT & CEO REPORT**

Nardone provided brief remarks regarding the December 2024 President & CEO Report.

## **RESOLUTIONS**

**Resolution 42-2024** – A resolution authorizing funding for task orders in the amount of up to \$1,000,000.00 for on-call marketing services with Fahlgren Mortine, LLC.

MOVED: R. Jones  
YEA: 7 NAY: 0

SECONDED: M. Dioun  
ABSTAIN: \_\_\_\_\_



**Resolution 43-2024** – A resolution authorizing a construction contract in the amount of \$5,674,848.00 with Jess Howard Electric Company for NAVAID Control Cable Loop Replacement at Rickenbacker International Airport.

MOVED: R. Jones  
YEA: 7 NAY: 0

SECONDED: M. Dioun  
ABSTAIN: \_\_\_\_\_

**Resolution 44-2024** – A resolution authorizing an increase in the amount of \$920,105.24 to the Professional Services Agreement with Johnson, Mirmiran & Thompson, Inc., for on-call airfield civil engineering services.

MOVED: K. McDonald  
YEA: 7 NAY: 0

SECONDED: M. Dioun  
ABSTAIN: \_\_\_\_\_

**Resolution 45-2024** – A resolution authorizing Task Orders in the amount of \$723,395.00 with Korda/Nemeth Engineering, Inc. for professional engineering services.

MOVED: M. Dioun  
YEA: 7 NAY: 0

SECONDED: R. Jones  
ABSTAIN: \_\_\_\_\_

**Resolution 46-2024** – A resolution authorizing an agreement in the amount of \$12,570,547.00 with AEP Ohio, to provide electric service related to the New Terminal Project and to authorize a stipulated contingency fund to be used if required in the amount of \$2,514,110.00, for a total authorized amount of \$15,084,657.00.

MOVED: C. Burger  
YEA: 7 NAY: 0

SECONDED: R. Jones  
ABSTAIN: \_\_\_\_\_

**Resolution 47-2024** – A resolution authorizing an amendment to the Construction Manager at Risk contract with Hensel Phelps Construction Co. in the amount of \$254,720,837.00 for Guaranteed Maximum Price Amendment #6 related to the New Terminal Project.

MOVED: R. Jones  
YEA: 7 NAY: 0

SECONDED: K. McDonald  
ABSTAIN: \_\_\_\_\_

**Resolution 48-2024** – A resolution authorizing a construction contract in the amount of \$8,112,333.00 with Shelly and Sands, Inc. for Runway 5L-23R Rehabilitation at Rickenbacker International Airport.

MOVED: M. Dioun  
YEA: 7 NAY: 0

SECONDED: P. Chodak III  
ABSTAIN: \_\_\_\_\_

**Resolution 49-2024** – A resolution authorizing submission of grant applications acceptance and execution of grant contracts from the Ohio Department of Transportation for the state fiscal year 2025 Ohio Airport Improvement Program.

MOVED: R. Jones  
YEA: 7 NAY: 0

SECONDED: P. Chodak III  
ABSTAIN: \_\_\_\_\_

**Resolution 50-2024** – A resolution rescinding Resolutions 114-05 and 48-15 and authorizing the adoption of Minimum Standards for Commercial Aeronautical Activities at John Glenn Columbus International Airport, effective January 1, 2025.

MOVED: K. McDonald  
YEA: 7 NAY: 0

SECONDED: M. Dioun  
ABSTAIN: \_\_\_\_\_



**Resolution 51-2024** – A resolution rescinding Resolutions 92-05, 25-07, 47-15 and 48-15 and authorizing the adoption of a Self-Fueling Permit for Aircraft Operators at John Glenn Columbus International Airport, effective January 1, 2025.

MOVED: R. Jones  
YEA: 7 NAY: 0

SECONDED: P. Chodak III  
ABSTAIN: \_\_\_\_\_

**Resolution 52-2024** – A resolution authorizing the execution by the President & CEO of a contingent real estate agreement for the sale of approximately 40 acres of non-aeronautical land located at Bolton Field Airport.

MOVED: C. Burger  
YEA: 7 NAY: 0

SECONDED: P. Chodak III  
ABSTAIN: \_\_\_\_\_

**Resolution 53-2024** – A resolution repealing and replacing the Bylaws of the Columbus Regional Airport Authority.

MOVED: R. Jones  
YEA: 7 NAY: 0

SECONDED: M. Dioun  
ABSTAIN: \_\_\_\_\_

**Resolution 54-2024** – A resolution repealing and replacing the current Debt Issuance and Capital Funding Policy and adopting a revised policy effective December 10, 2024.

MOVED: R. Jones  
YEA: 7 NAY: 0

SECONDED: K. McDonald  
ABSTAIN: \_\_\_\_\_

**Resolution 55-2024** – A resolution authorizing the issuance of Airport Revenue Bonds, Series 2025 of the Authority in the maximum aggregate principal amount of \$1,250,000,000.00, for the purpose of paying the costs of “port authority facilities”, funding a debt service reserve fund and capitalized interest, and paying costs of issuance; amending Resolution 49-94; authorizing the execution and delivery of an Amended and Restated Master Trust Indenture (referred to as the Ninth Supplemental Trust Indenture), a Tenth Supplemental Trust Indenture, a Bond Purchase Agreement, and a Continuing Disclosure Agreement; authorizing the use, distribution and execution of an Official Statement of the Authority in connection with the original sale of the Series 2025 Bonds; authorizing the creation of certain funds; and authorizing the execution and delivery of other instruments, documents or agreements appropriate to the foregoing and related matters.

MOVED: R. Jones  
YEA: 7 NAY: 0

SECONDED: P. Chodak III  
ABSTAIN: \_\_\_\_\_

**Resolution 56-2024** – A resolution adopting the Operating and Capital Budgets for calendar/fiscal year 2025; adopting the Schedule of Fees, Rates, and Charges for the calendar/fiscal year 2025; and authorizing the total annual appropriations for calendar/fiscal year 2025.

MOVED: R. Jones  
YEA: 7 NAY: 0

SECONDED: C. Burger  
ABSTAIN: \_\_\_\_\_

## EXECUTIVE SESSION

Chair Kessler moved that the Board go into Executive Session pursuant to Ohio Revised Code (ORC) Sections 4582.58 (B and C) regarding proprietary information, and 121.22(G)(5), to consider matters required to be kept confidential by federal or state law, and 121.22(G)(3), regarding disputes concerning the Authority. Jones seconded.



Roll call vote to move into Executive Session:

	Enter Executive Session			
Board Member:	Absent	Yea	Nay	Abstain
Frederic Bertley		X		
Corrine M. Burger		X		
Paul Chodak III		X		
Mo Dioun		X		
Ramon Jones		X		
Elizabeth P. Kessler		X		
Kenny McDonald		X		
Jordan A. Miller, Jr.	X			
Karen J. Morrison	X			
<b>Total</b>	2	7	0	0
<b>Time</b>	4:57 p.m.			

The motion carried and Kessler requested that the public and staff leave the Boardroom and move into the lobby. The Board then entered into Executive Session.

At conclusion of the Executive Session, Kessler made a motion to reconvene business. Burger seconded.

Roll call vote to reconvene business:

	Enter Executive Session			
Board Member:	Absent	Yea	Nay	Abstain
Frederic Bertley		X		
Corrine M. Burger		X		
Paul Chodak III		X		
Mo Dioun		X		
Ramon Jones		X		
Elizabeth P. Kessler		X		
Kenny McDonald		X		
Jordan A. Miller, Jr.	X			
Karen J. Morrison	X			
<b>Total</b>	2	7	0	0
<b>Time</b>	5:28 p.m.			



The motion carried and the Board reconvened in public session.

**PUBLIC COMMENT**

There were no speaking requests from the public for this meeting.

**OTHER BUSINESS**

McDonald made a motion to reelect our Board Leadership, Elizabeth P. Kessler for Board Chair and Jordan A. Miller, Jr. for Vice Chair, for a two-year term beginning January 1, 2025. Jones seconded.

Roll call vote to reelect Board Leadership:

Board Member:	Reelect Board Leadership			
	Absent	Yea	Nay	Abstain
Frederic Bertley		X		
Corrine M. Burger		X		
Paul Chodak III		X		
Mo Dioun		X		
Ramon Jones		X		
Elizabeth P. Kessler				X
Kenny McDonald		X		
Jordan A. Miller, Jr.	X			
Karen J. Morrison	X			
<b>Total</b>	2	6	0	1
<b>Time</b>	5:29 p.m.			

**MOTION TO ADJOURN**

With no further business brought before the Board, McDonald made a motion to adjourn; Jones seconded. Chair Kessler adjourned the meeting at 5:30 p.m. on Tuesday, December 10, 2024.

Respectfully submitted,

Joseph R. Nardone

Secretary  
JRN | cm