



MEETING OF THE CRAA BOARD OF DIRECTORS | MINUTES OF DECEMBER 5, 2023

Board of Director Members present: Elizabeth P. Kessler, Chair
Jordan A. Miller Jr., Vice Chair
Frederic Bertley – virtual
William R. Heifner
Ramon Jones
Kenny McDonald
Karen J. Morrison

Board of Director Members absent: Paul Chodak III

CRAA Strategic Leadership Staff: Joseph R. Nardone, President & Chief Executive Officer
Casey Denny, Chief Operations Officer
Kristen Easterday, Director, Communications & Public Affairs
Shannon Fitzpatrick, Chief People Officer
Charlie Goodwin, Chief Business Development Officer
Richard Jones, Director, Technology
Tom McCarthy, Chief Planning & Engineering Officer
Fabio Spino, Chief Financial Officer

CRAA Staff – in person: R. Banghoff, S. Bell, S. Bekemeier, B. Bolyard, J. Gardner, C. Goshia, R. Gray,
C. Hinds, W. Kellam, D. Knepper, K. MacGregor, B. Sarkis, L. Smith, B. Taylor

Members of the public present – in person: Tim Burga, Ohio AFL-CIO
Anthony Ciardelli, IBEW
Tevin Cox, Laborers' Local 423
Tim Ely, BM Local 189
Michael Engbert, Laborers' Local 423
Kelly Everett, C&S
Kitty French, ACT Ohio
Mark Fluharty, Central Ohio Labor Council
Ron Haines, OPCMIA Local 132
Patrick Hook, IBEW
Jeff Hunley, Smart 24
Mark Hunter
Monique Jones, Laborers' Local 423
Joshua Kislind, OPCMIA 132
Charles May, Hensel Phelps
Marty McDonald, Fahlgren Mortine
Tylynn Mitchell, Laborers' Local 423
Jonathan Moody, Moody Nolan
Michael Morey, IBEW
Tony Murphy, ARFF
Kevin Parker, Hensel Phelps
Tim Tyus, Laborers' Local 423
Paris Walker, Laborers' Local 423
Derrick Shavers, Laborers' Local 423
Josh Williams, Smart 24
Molly Williamson, Willow PR



CALL TO ORDER

Chair Kessler called the meeting of the Columbus Regional Airport Authority Board of Directors to order at 4:00 p.m., Tuesday, December 5, 2023.

PUBLIC COMMENT

Today's Board meeting will include a public comment section following the reading/voting of the October resolutions. Each speaker will be called upon and will have three minutes to address the Board of Directors regarding their business matter:

- Paris Walker
 - Representing: Laborers' Local 423
 - Business matter: Expansion project
- Mark Fluharty
 - Representing: Central Ohio Labor Council, AFL-CIO
 - Business matter: New terminal build
- Tim Burga
 - Representing: Ohio AFL-CIO
 - Business matter: New terminal build

MINUTES

Chair Kessler asked if there were any changes to the minutes for October 24, 2023. Hearing none, Miller moved for approval; Heifner seconded. Motion to approve the October minutes passed.

COMMITTEE REPORTS

Air Service and Customer Experience Committee:

Bertley reported that the committee was unable to meet this month due to schedule conflicts.

The committee's next meeting is scheduled for April 24, 2024.

Business Development & Logistics Committee:

Kessler reported that although the committee had not met since the last Board meeting, the committee has one resolution for the Board's consideration. The committee members each had the opportunity to review Resolution 47-23 via email. Following such review, the committee recommends its approval.

The committee's next meeting is scheduled for January 24, 2024.

Facilities, Services & Innovation Committee:

Heifner reported that the committee met on November 29, 2023, and discussed the following:

Richard Jones provided an Innovation & Technology update.

Several key projects were delivered in 2023. Most notably, the second phase of the ERP implementation went live in November with no significant issues. The committee recognized two instrumental staff members:

- Rick Banghoff, Senior Manager of Digital Transformation, and the lead project manager for the ERP implementation.
 - Rick was with the project from day one and developed the nickname "Mr. Opportunity" as he never let the team get discouraged and had a knack for turning disaster scenarios into wins for everyone.
- LaRita Smith, Enterprise Data Engineer.
 - LaRita helped with almost all the integrations and data conversions and was a source of inspiration to the team and demonstrated collaboration every step of the way.



In addition to the ERP, the team completed the VoIP phone system replacement, Wi-Fi refresh, and website redesign.

It was reported that CRAA's cyber security is now up to industry standards, providing a high level of threat protection resulting in a \$0 increase to year-over-year insurance premiums.

This is due to the extraordinary efforts of two staff members:

- Clifford Goshia, Cyber Security & Networking Supervisor
- William Kellam, Security Engineer

We appreciate their efforts and commitment to improving the overall security of CRAA.

Safety

All safety metrics were met for the month of October and year-to-date. There have been two recordable incidents for the reporting period. Both were minor in nature and did not result in lost time incidents.

CMH – John Glenn International

- Taxiway C Relocation Phase 1 construction was completed on November 2, 2023.
- Taxiway C Relocation Phase 2 construction is on schedule to be completed in 2024.
- Taxiway C Relocation Phase 2 construction is on schedule to be completed in 2024. A resolution is being presented to support Ohio Department of Transportation grant application, acceptance, and execution.
- FBO Apron Rehabilitation work was substantially completed on September 21, 2023.
- Utility Corridor Phase 2 100% design/construction documents have been completed and bidding is underway. Bids are due to be received on December 15, 2023.
- Red Lot South Addition design has been completed and approvals from the City of Columbus are pending. Bids for construction were received on October 26. Seven bids were received, and a resolution is being presented for Board approval.
- The New Terminal Project design is proceeding as planned. 60% design drawings are on schedule to be received on December 15, 2023. The Construction Manager at Risk is going to present an overall Guaranteed Maximum Price estimate and construction schedule by mid-January 2024.

LCK – Rickenbacker

- Ramp 3 De-ice Pad 100% design documents were submitted to CRAA for review by staff. A federal grant application is anticipated in Q1 2024.

TZR – Bolton

- T Hangar Taxilane A. Construction was substantially completed on October 31, 2023.

2023 Capital Improvement Plan (CIP)

- An estimated spend of \$78.3M is expected, representing 90.7% of the approved 2023 Capital Budget amount of \$86.4M.

Resolutions

Review of four resolutions, Resolutions: 42-23, 43-23, 44-23, and 45-23. The committee recommends their approval.

The committee's next meeting is scheduled for January 24, 2023.

Finance & Audit Committee:

Miller reported that the committee met on November 29, 2023, and discussed the following:

Spino presented the October financial results which showed:



- Review of the activity report shows an 8% increase for revenue and a 4% increase in expenses year-to-date. This correlates to an increased NOI of 15%.
- Enplanements were 392K for October totaling 3.6M, approximately 96.7% of 2019 levels.
- With continued focus on building cash reserves, CRAA currently has \$262.9M in unrestricted cash on hand. This represents approximately 1,113 days of cash including New Terminal Reserve Funds and 372 days without New Terminal Reserve Funds.

Resolutions

Review of one resolution, 46-23. The committee recommends approval.

The committee's next meeting is scheduled for January 24, 2024.

Human Resources Committee:

Morrison reported that the committee met today prior to the full Board meeting.

The Committee had the opportunity to review Joe's performance during his sixth year in the role of President and CEO. Nardone continues to demonstrate his unwavering commitment to the people of CRAA while moving the business forward in very significant ways.

The committee's next meeting is scheduled for January 30, 2024.

PRESIDENT & CEO REPORT

Nardone provided brief remarks regarding the November President's Report, which may be obtained in full online:

columbusairports.com/about-us/leadership-team/craa-board-of-directors/craa-board-meetings-and-minutes

Nardone shared the following top takeaways:

- Southwest adds service to San Diego and Kansas City: Nardone shared Southwest Airlines recently announced the launch of nonstop service to two new, unserved markets from CMH – San Diego and Kansas City. Both routes will begin operation in June with San Diego operating on Saturdays and Kansas City operating on Sundays. This new service takes CRAA to a record 53 nonstop destinations offered by airlines out of CMH and LCK. This is the most destinations ever available to Columbus travelers.
- Airport Carbon Accreditation Program, Level 2: Building upon the solid foundation of Level 1 in 2022, CMH achieved Level 2 of the Airport Carbon Accreditation program in late October. This achievement recognizes that CMH has demonstrated effective carbon management procedures leading toward a more sustainable future. CMH has set an ambitious carbon emissions target of 90% reduction by 2030 as compared to our 2018 baseline.
- CRAA employees gain community recognition:
 - Chris Hinds, Aviation Security Manager, was honored with the TSA Ohio Patriot Award. This award recognizes those who have committed their lives to service and public good, as well as families with histories of military and law enforcement service that span generations.
 - Betsy Taylor, Manager, Passenger Airline Business Development, received the 2023 Innovative Transportation Solutions Award from the Columbus Chapter of Women in Transportation. Betsy was recognized for her leadership and success with CRAA's passenger airline growth.
 - Officer Dave Knepper was recognized by the Franklin County Sheriff's Office with the STAR award. This award is given to law enforcement professionals who demonstrate Selflessness, Teamwork, Accountability, and Respect.



RESOLUTIONS

Resolution #42-23 of the Columbus Regional Airport Authority a construction contract with The Beaver Excavating Co. in the amount of \$18,023,015.00 for Red Lot Addition, Project #22000, at John Glenn Columbus International Airport.

MOVED: R. Jones;
YEA: 7 NAY: 0

SECONDED J. Miller, Jr.
ABSTAIN: _____

Resolution #43-23 of the Columbus Regional Airport Authority authorizing a one-time payment to the City of Columbus in the amount of \$297,536.36 for Storm Sewer Inspection Fees related to the Red Lot Addition, Project #22000, at John Glenn Columbus International Airport.

MOVED: K. McDonald;
YEA: 7 NAY: 0

SECONDED: W. Heifner
ABSTAIN: _____

Resolution #44-23 of the Columbus Regional Airport Authority authorizing a construction contract with Complete Clearing Inc. in the amount of \$313,000.00 for Rickenbacker Global Logistics Park Cargo Campus Tree Clearing, Project #19023, at Rickenbacker International Airport.

MOVED: K. Morrison;
YEA: 7 NAY: 0

SECONDED J. Miller, Jr.
ABSTAIN: _____

Resolution #45-23 of the Columbus Regional Airport Authority authorizing submission of matching grant applications as well as acceptance and execution of matching grant contracts and any related documents from the Ohio Department of Transportation, Office of Aviation, for "Shift/Reconfigure Taxiway C (3,005' X 50') – Construction, Phase 2" at John Glenn Columbus International Airport, "Reconstruct Vehicle Service Road (1,185' X 60') – Reimbursement" at Rickenbacker International Airport, and "Rehabilitate Taxilane A (1,520' X 25') – Design & Construct" at Bolton Field Airport.

MOVED: R. Jones;
YEA: 7 NAY: 0

SECONDED: W. Heifner
ABSTAIN: _____

Resolution #46-23 of the Columbus Regional Airport Authority adopting the Operating and Capital Budgets for Calendar/Fiscal Year 2024; Adopting the Schedule of Fees, Rates, and Charges for the Calendar/Fiscal Year 2024; and authorizing the Total Annual Appropriations for Calendar/Fiscal Year 2024.

MOVED: K. McDonald;
YEA: 7 NAY: 0

SECONDED: J. Miller, Jr.
ABSTAIN: _____

Resolution #47-23 of the Columbus Regional Airport Authority authorizing the execution by the President & CEO of a contingent real estate agreement for the sale of approximately 14.6 acres of non-aeronautical land located at Rickenbacker International Airport.

MOVED: J. Miller, Jr.;
YEA: 7 NAY: 0

SECONDED: W. Heifner
ABSTAIN: _____



OTHER BUSINESS / MOTION TO ADJOURN

With no further business brought before the Board, Morrison made a motion to adjourn; Miller seconded. Chair Kessler adjourned the meeting at 4:44 p.m. on Tuesday, December 5, 2023.

Respectfully submitted,

A handwritten signature in black ink that reads "Joseph R. Nardone". The signature is written in a cursive style with a large, looping initial 'J'.

Joseph R. Nardone
Secretary
JRN | jg